



## Guidelines for Part Bursaries for YYC Residential Courses



The YYC is open to all talented young singers aged 10 – 21 years old, irrespective of financial circumstances. All residential course fees are kept as low as possible but we recognize the fact that some talented young singers may not be able to afford to attend the courses.

We have a very limited number of half bursaries to award for each course, so even applications which meet the criteria may not be successful, due to limited funds available. We raise the majority of the money for bursaries from various Trusts and Foundations.

Bursaries are based on need, and we will have to ask you for information regarding family income and expenditure (including tax credits and other benefits). All information received will be treated with the strictest confidence.

### General guidelines:

- Bursaries will be awarded at 50% of residential course fees.
- All successful bursary applicants will be required to pay the balance of the fees.
- The bursary application form must be completed and returned with the appropriate supporting documentation
- Total family income and expenditure is the main criteria on which bursaries are decided.
- As a guideline, total family incomes of less than £15,575 are more likely to be awarded bursaries, over £25,000 unlikely to be awarded.
- Applicants in receipt of free school meals are likely to be awarded bursaries
- Family income levels and supporting documents must be for the current residential course year applied for and documentation issued in the last 3 months
- Any change in circumstances which could affect eligibility for a bursary, even after it has been agreed, must be reported to the YYC immediately.
- Preference will be given to first time applicants for the main bursary scheme. Other funds may become available to enable repeat in future years, provided their circumstances are still such that they are still eligible and complete the bursary application process in the normal way.
- The decision on YYC bursaries is final and there is no right of appeal.



## Yorkshire Youth Choir (YYC) Bursary Application Form



YYC Member Details			
Surname			
First Name			
Address			
DOB		Age on Course	

Parent / Carer Details	
Surname	
First Name	
Tel Home	
Tel Work	
Tel Mobile	
Email	

Which course are you applying for?	
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**Does the applicant receive free school meals?**

YES

NO

Total number of dependant children in household?	
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Source of Income	Amount Received Annually (£)	Evidence attached?
Own income from employment		
Partner's income from employment		
Child Tax credits		
Working Tax Credits		
Housing & Council Tax Benefits		
Child Maintenance		
Other		
<b>TOTAL</b>		

Have you applied for or received a YYC bursary before?

YES

NO

If YES, when?

Were you successful?

### **TYPES OF EVIDENCE ACCEPTED**

*(Please send photocopies & NOT original documents)*

- Own & partner's THREE most recent payslips or, for self employment, most up-to-date, certified accounts
- If you receive tax credits, please enclose photocopied evidence for the current financial year.
- If you have referred to any 'other' sources of income, benefits etc, please include a copy of any correspondence that advises of this

*Bank statements are NOT accepted as evidence*

*Please contact NOEL for further advice if you have difficulty providing the evidence requested. Please note that all copies will be destroyed after courses (or returned if requested).*

### **DECLARATION**

**I declare that all the details I have given and evidence that I have provided are correct to the best of my knowledge. I undertake to notify NOEL immediately if my household income increase or my circumstances change in any way which could affect my eligibility for a bursary. If any of the information that I have given proves to be false. NOEL reserves the right to withdraw the bursary.**

**Parent / Carer Signature**

(The person making the claim)

\_\_\_\_\_

**Date**

\_\_\_\_\_

#### **PLEASE RETURN TO:**

Charlotte Weightman  
NOEL

E128, Dean Clough Mills  
Halifax, West Yorkshire  
HX3 5AX

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**Fax** – (01422) 348916

**Email** - admin@northernorchestralenterprises.co.uk